APPLICATION CHECKLIST
Rescue Plan Grants to Organizations

BEFORE APPLYING

☐ Finalize your entity registration/renewal with the System for Awards Management (SAM.gov)

☐ Register/Renew with Grants.gov

*TIP:* Register/renew early to give yourself time to resolve any problems that you might encounter.

PART 1: GRANTS.GOV (Deadline: Submit by 11:59 p.m. Eastern Time on August 12, 2021)

☐ Submit the Application for Federal Domestic Assistance/Short Organization Form through Grants.gov

*TIP:* Submit your application to Grants.gov early to give yourself time to resolve any problems that you might encounter.

PART 2: APPLICANT PORTAL (Deadlines listed below)

☐ Log in to Grants.gov, using your Grants.gov username and password, and go to "Check Application Status" to get your Grants.gov tracking number and agency tracking number to use as your username and password for the Applicant Portal.

☐ Complete & submit the Grant Application Form (GAF) by the deadline listed below. Confirm that all tabs are correctly filled out before hitting Save and Submit.

<table>
<thead>
<tr>
<th>GROUP A-L (AS DETERMINED BY THE FIRST LETTER OF YOUR ORGANIZATION’S LEGAL NAME)</th>
<th>Funding Opportunity Number: 2021NEA01ARP60AL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Part 1 Submit to Grants.gov</td>
<td>August 12, 2021</td>
</tr>
<tr>
<td>Part 2 Submit to the Applicant Portal</td>
<td>August 19-25, 2021 at 11:59 p.m., Eastern Time</td>
</tr>
</tbody>
</table>

OR

<table>
<thead>
<tr>
<th>GROUP M-Z (AS DETERMINED BY THE FIRST LETTER OF YOUR ORGANIZATION’S LEGAL NAME)</th>
<th>Funding Opportunity Number: 2021NEA01ARP60MZ</th>
</tr>
</thead>
<tbody>
<tr>
<td>Part 1 Submit to Grants.gov</td>
<td>August 12, 2021</td>
</tr>
<tr>
<td>Part 2 Submit to the Applicant Portal</td>
<td>August 27-September 2, 2021 at 11:59 p.m., Eastern Time</td>
</tr>
</tbody>
</table>
APPLICATION CHECKLIST

Rescue Plan Grants to Organizations

☐ Tab 1: View Application Data
☐ Tab 2: Organization Information
   Subtab: Organization Information
   Subtab: Organization Budget
☐ Tab 3: Arts Programmatic History
☐ Tab 4: Proposal Info
   Subtab: Activities
   Subtab: Other Details
☐ Tab 5: Project Budget
   Subtab: Project Expenses
☐ Tab 6: Organization & Project Data