

## DATA GOVERNANCE BOARD MEETING MINUTES – Oct. 28, 2020

### **Attendance**

Sunil Iyengar (Chief Data Officer)

Brenna Berger

Charles Blackmore

Ann Eilers

Bonnie Nichols

Patricia Moore Shaffer

James Tunnessen

Sarah Weingast

### **Agenda Items (1:00-2:00 p.m.)**

- 1) Status report of Federal Data Strategy compliance items
- 2) Review of Data Maturity Assessment survey results: determining needs
- 3) Data quality/integrity issues or updates

### **Action Items**

- 1) In the spring of 2021, the agency's Office of Information & Technology Management will convert the Arts Endowment's metadata inventory to JSON for data.gov. A dedicated webpage will be developed at the Arts Endowment for its Federal Data Strategy initiatives. JSON-converted metadata and data will be culled from this page for data.gov. Once established, the inventory will be updated on a quarterly basis.
- 2) In 2021, an Open Data Plan will be developed and released in connection with the agency's Strategic Plan (FY 2022-2026). DGB members will recommend which datasets should be made available through this plan.
- 3) Beginning in late summer 2021, the DGB will produce an annual report on the DGB's progress and on lessons learned from DGB activities, including any policy recommendations.
- 4) The DGB will consider the development of standard operating procedures for offices and divisions to use in obtaining and processing grants-related data in response to internal queries. Also, at the next DGB meeting, the agency's Office of Research & Analysis will report on the progress of various data analytics projects currently under contract.