DATA GOVERNANCE BOARD MEETING MINUTES – Oct. 28, 2020

Attendance
Sunil Iyengar (Chief Data Officer)
Brenna Berger
Charles Blackmore
Ann Eilers
Bonnie Nichols
Patricia Moore Shaffer
James Tunnessen
Sarah Weingast

Agenda Items (1:00-2:00 p.m.)

1) Status report of Federal Data Strategy compliance items

2) Review of Data Maturity Assessment survey results: determining needs

3) Data quality/integrity issues or updates

Action Items

1) In the spring of 2021, the agency’s Office of Information & Technology Management will convert the Arts Endowment’s metadata inventory to JSON for data.gov. A dedicated webpage will be developed at the Arts Endowment for its Federal Data Strategy initiatives. JSON-converted metadata and data will be culled from this page for data.gov. Once established, the inventory will be updated on a quarterly basis.

2) In 2021, an Open Data Plan will be developed and released in connection with the agency’s Strategic Plan (FY 2022-2026). DGB members will recommend which datasets should be made available through this plan.

3) Beginning in late summer 2021, the DGB will produce an annual report on the DGB’s progress and on lessons learned from DGB activities, including any policy recommendations.

4) The DGB will consider the development of standard operating procedures for offices and divisions to use in obtaining and processing grants-related data in response to internal queries. Also, at the next DGB meeting, the agency’s Office of Research & Analysis will report on the progress of various data analytics projects currently under contract.