

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE	PAGE OF PAGES 1 2
2. AMENDMENT/MODIFICATION NO. Amendment 0001	3. EFFECTIVE DATE 05/23/14	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)	
6. ISSUED BY National Endowment for the Arts, Grants & Contracts, Third Floor, Constitution Center, 400 7th Street, SW, Washington, DC 20506-0001		7. ADMINISTERED BY (If other than Item 6) CODE		
8. NAME AND ADDRESS OF CONTRACTOR (No. Street, county, State and ZIP: Code) Prospective Offerors			Co	9A. AMENDMENT OF SOLICITATION NO. RFQ 14-14
			X	9B. DATED (SEE ITEM 11) 05/16/14
				10A. MODIFICATION OF CONTRACT/ORDER NO.
				10B. DATED (SEE ITEM 13)
CODE	FACILITY CODE			

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATA SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and data specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS,
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

()	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER Specify type of modification and authority)

E. IMPORTANT: Contractor is required to sign this document and return 1 copy to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The purpose of SF 30 Amendment 0001 to Solicitation RFQ 14-14 Design of 2012 SPPA Research Report is to incorporate page 2, Questions and Answers (Q & A's).

If you decide NOT TO SUBMIT A PROPOSAL, PLEASE NOTIFY ME with an e-mail to HARRISL@ARTS.GOV.

All other terms and conditions remain the same and unchanged.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
		Latonca M. Harris Contracting Officer	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA BY <u>Latonca M. Harris</u> (Signature of Contracting Officer)	16C. DATE SIGNED 05/23/14
(Signature of person authorized to sign)			

AMENDMENT 0001, QUESTIONS AND ANSWERS (Q & A'S)

To Solicitation RFQ 14-14 to Design 2012 SPPA Research Report

Please acknowledge receipt of the Amendment via email so that the Contracting Officer knows the paperwork was delivered and received. In accordance with the Standard Form 30 (SF30), Amendment of Solicitation the Contractor is required to sign the SF30 document and return 1 copy to the issuing office at the time proposals are due.

Q1: Could you please clarify/amend your schedule:

- Sections C.1 (p. 4) NEA expects to have materials ready for the designer May 23rd. What is the anticipated date?
- Section F.1.3 (p. 6) says a first full layout is due by June 13th. June 13th would not be possible. Prior to that, had the kick-off meeting, done initial designs within 5 business days, gotten feedback two days later, and made design changes two days after that. Then laid out the entire 130 pages by June 13th. This June 13 due date doesn't seem to fit given the allowable time for each of the steps. Assuming the contract award is made the first week in June, we wouldn't be able to even schedule the initial kick-off meeting until the week of June 2nd.
- What is the anticipated award date?

A1: Anticipated award date is June 6, 2014. Materials will be ready at time of award and full layout will be due June 25, with final PDF due July 2.

Q2: Samples of Previous Research Reports

I've checked on your website and see references to the 2009 study, but no samples online. Do you have a PDF of the last report that you can share with the bidding firms?

A2: <http://arts.gov/publications/2008-survey-public-participation-arts>

Q3: Consulting on Printing

Section B.2 the Supplies and Services Pricing Schedule includes a line item called "Consultation on Printing" and requests a rate for 1 hour's work. Since the final delivery is a PDF file, as opposed to printing files, can we assume there will be no print consultation needed?

A3: Yes.