

DATA GOVERNANCE BOARD MEETING MINUTES

December 16, 2024 10:00am – 11:00am

Attendance

Sunil Iyengar (Chief Data Officer)
Patricia Shaffer
Alexzandra Fogle
Bonita Smith
Brenna Berger
Jennifer Lindow Eskin
William Langer
Jacques Perry
Melissa Rummel
Jean Choi
David Travis

Agenda Items

- 1) Update on Data/Records Retention Policy, Open Data Guidance
- 2) Finalize and Approve Open Data Plan
- 3) Comprehensive Data Inventory Update
- 4) Discussion of FY25 Goals

Action Items

- 1) NEA's Office of Administrative Services will continue working to update Records Retention Directive, including pursuing methods for records disposal.
- 2) The Data Governance Board approved the final draft of the Open Data Plan
- 3) The Office of Research and Analysis will continue activities to update the Comprehensive Data Inventory.
- 4) Board members will work toward standardizing data terms, incorporating AI into workflows, and posting additional public data assets in FY25.